

BRIDGHAM PARISH COUNCIL

MINUTES of the Annual Parish Council Meeting held on Tuesday 19 May 2026 commencing 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

Councillors Present: Cllr P Graham (Chair), Cllr D Gilks and Cllr R Wright

Also in attendance: Sara Campbell & 7 members of the public

1. **To elect a Chair** -Cllr P Graham was unanimously elected as Chair and signed the Declaration of Acceptance of Office as Chair.
2. **To appoint a Vice Chair** – Cllr D Gilks was unanimously appointed as Vice Chair.
3. **To consider accepting apologies for absence:**
None.
4. **To approve the minutes of the Parish Council Meeting held on 23 March 2026**
The minutes of the Parish Council Meeting held on 23 March 2026 (pages 1-3 of 3) previously circulated to all members, were unanimously agreed and signed by the chair.
5. **To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:**
None
6. **To receive questions or comments from the parishioners:**
None
7. **To receive the reports from the District & County Councillors:**
None.
8. **To receive Clerk's report:**
Nothing to update
9. **To approve the essential policies:**
 - 9.1. Standing Orders
 - 9.2. Financial Regulations
 - 9.3. Internal Control

The above policies are unchanged and were unanimously approved.

- 10. Playing Field:**
- 10.1. To receive an update from Bridgham United Football Club and clearance of the playing field** – Field is cleared of the dugouts and containers, the goals remain as requested.
- 10.2. To consider the enquiry to rent the playing field for childrens' football and adult training** – The team manager and coach attended the Annual Parish Meeting at the playing field, they are looking for a venue to play 7 a side matches for U7's to U16's on Sundays, Kick-off between 9.30 and 2.30. They were asked to email their exact requirements to the Clerk.
- 10.3. To receive an update of possible funding for Trim Trail** – no update
- 10.4. To consider installing a roundabout/accessible equipment** – following the Annual Parish Meeting at the playing field, various options are to be considered regarding installation of play equipment.
- 11. To consider changing the supplier of electricity from Npower to Northern Gas & Power:** Following conversations with Northern Gas & Power they have stopped responding to emails, therefore no move will be made.
- 12. To consider the prices for the EICR required at the Village Hall:** Clerk to get 3 quotes for 10 circuits.
- 13. To receive an update on the repairs to the store cupboard at the village hall:**
In progress
- 14. To receive an update on the repair of the damage to the village hall steps:**
No update
- 15. PLANNING:**
- 15.1. To Comment on any Current planning applications:**
None
- 15.2. To receive an update on any previous planning applications:**
None.
- 16. FINANCE**
- 16.1. Approval of payments to be made**

Payments (C) Unanimously approved

PAY Date	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
	Unity Bank	Charges March	7.00	
	Unity Bank	Charges April	7.00	
	Npower	March 2026	60.34	2.87
	Npower	April 2026	45.58	2.17
	Sara Campbell	Salary April	175.90	
	Sara Campbell	Salary & Expenses May	200.20	

PAY Date	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
	Unity Bank	Charges March	7.00	
	HMRC	PAYE (Month 1 & 2)	91.00	
	Clearscape	Invoices 1071 & 1101	406.66	
	Primrose Graham	Newsletter printing	37.90	4.95
		TOTAL	1,031.58	9.99

16.2 Receipts (B)

Date	Account	Received From	Amount
10/4/2026	Unity Trust	Breckland Council Precept	5,602.25
TOTAL £			0.00

16.3 Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balances Brought Forward Community Account & Unity Account			
TOTAL A	3,199.96		
Receipts this month (Community Account & Unity Account) (listed above): B	5,602.25		
Payments this month (Unity & Community) (listed above): C		1,031.58	
Cash Book Balance Carried Forward (=A+B-C-D) Community & Unity Account Balances			7,770.63
Business Premium Account Balance Receipts (listed above) B	32.78		5,280.11
Less Reserves (inc. Earmarked) - £3,240.50 Action Play Swings			(1,344.67)
TOTAL FUNDS AVAILABLE TO SPEND			11,706.07

17. To receive items for the next Agenda:

Parking in the village.

18. To agree the proposed time and date of the next parish council meeting:

The next Parish Council meeting will be held on **Wednesday 17 June 2026** at **7.30 pm**.

Meeting Closed at 20:35 pm