

ANNUAL

**MINUTES OF THE MEETING OF THE BRIDGHAM PARISH COUNCIL
^ HELD ON 30 MAY 2022
AT THE BRIDGHAM AND ROUDHAM DAVID O'NEALE MEMORIAL VILLAGE HALL
AT 7.00PM**

Before the meeting commenced, the Chairman invited the public to address any matter that they had to the Council. There were no questions.

The meeting then commenced:

PRESENT: Mr A Yorke (Chairman), Mrs P Graham and Mr G Sharpe

ALSO PRESENT: 2 members of the public.

ITEM 1: TO ELECT A CHAIRMAN

Councillor Graham was elected Chairman. After signing the Acceptance of Office, Councillor Graham took over chairing the meeting.

ITEM 2: ELCTION OF VICE CHAIRMAN

Councillor Sharpe was elected Vice Chairman.

ITEM 3: TO RECEIVE ANY ADDITIONAL DISCLOSABLE PECUNIARY INTEREST NOT ALREADY REGISTERED

There were no additional Disclosable Pecuniary Interests that were not already registered.

ITEM 4: TO RECEIVE APOLOGIES

There were none.

ITEM 5: APPROVAL OF MINUTES OF MEETING HELD ON 28 MARCH 2022

The minutes were approved.

ITEM 6: VERBAL REPORTS FROM COUNCILLORS

- a. Community Speedwatch. There was no further feedback required. It was suggested that the Council thank all volunteers.
- b. The issue of the playing fields and the grass cutting contract was discussed. There was a discussion on the history of using contractors and the recent challenges of getting the grass cut. There was also the issue of taking into account the specific needs of the Bridgham United Football Club. There was also the issue of reimbursing the Football Club after they had incurred grass cutting costs after September 2021 (correspondence from the Football Club was circulated and discussed). It was suggested that a special meeting of the Council be scheduled when all the information necessary to make an informed decision on the playing field was available and a response to the Football Club could be formulated.

There were none.

ITEM 7: THE VILLAGE HALL AND ENGAGEMENT WITH THE VILLAGE HALL MANAGEMENT COMMITTEE (VHMC)

The minutes of the VHMC meetings from November 2021 to February 2022 were circulated and briefly reviewed. No matters were raised. There had been a request from the VHMC to meet to follow up the outstanding issues on the survey report previously issued and the cladding. The VHMC also wanted to make a contribution to the re-cladding costs that the Council will be incurring. It was agreed that Councillors Graham and Sharpe will meet with the VHMC and report back at the next meeting.

Regarding the Jubilee Celebrations, the Council expressed its thanks and gratitude to the organisers of the schedule of events that had been organised over the Jubilee weekend.

ITEM 8: PLANNING ISSUES

There were none.

ITEM 9: FINANCIAL REPORT FOR THE PERIOD TO 231 MARCH 2022

The report, attached as Annexure A, was circulated, discussed and noted by the Council.

ITEM 10: APPROVAL OF PAYMENTS

The following were approved for payment:

Banana Print (funded by Councillor Graham)	Printing of newsletter	£31.90
Norfolk NALC	Subscription Fees	£151.61
Cyan (funded by Councillor Graham)	Jubilee Plaque	£55.00
Clearscape	Grass cutting	£190.00
Bridgham & Roudham Village hall	Hall hire fees	£80.00
TT Jones	Streetlighting Maintenance	£59.35
Wickes (funded by Councillor Sharpe)	Jubilee Bench	£68.12

It was also noted that the Information Commissioner will be debiting payment of £35 in respect of the annual fee payable by the Council.

ITEM 11: FUTURE PROJECTS

The obtaining of quotes to further develop this area was discussed. It was suggested that laying shingle will be pursued.

No other projects were considered.

ITEM 12: UPDATE ON RECRUITMENT OF A NEW PARISH CLERK

There was still no progress. It was suggested that adverts be placed more widely.

ITEM 13: NOTING OF CORRESPONDENCE

There was none.

ITEM 14: ANY OTHER MATTERS SINCE THE AGENDA WAS ISSUED

There was none.

ITEM 15. MATTERS TO BE INCLUDED ON THE AGENDA FOR THE NEXT MEETING

- Play equipment
- Quotes for Timber Hill corner
- Parish Clerk
- Grass cutting contract
- AGAR and internal audit report
- Tree opposite bus shelter

It was agreed that the next meeting will be on 20 June 2022