

# BRIDGHAM PARISH COUNCIL

**MINUTES** of the Parish Council Meeting held on Monday 29 April 2024 commencing 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

**Councillors Present:** Cllr P Graham (Chair), Cllr D Gilkes, Cllr J Youngs and Cllr R Wright

**Also in attendance:** Sara Campbell & 5 members of the public

1. **To consider accepting apologies for absence:**  
Apologies were received and approved from Cllr G Sharpe
2. **To approve the minutes of the Parish Council Meeting held on 20 February 2024**  
The minutes of the Parish Council Meeting held on 19 March 2024 (pages 1-4 of 4) previously circulated to all members, were unanimously agreed and signed by the chair.
3. **To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:**  
None
4. **To receive questions or comments from the parishioners:**  
Members of the public raised the following issues:
  - Disappointment in receiving funding from the British Heart Foundation for a defibrillator in the parish.
  - Slow Down Sign is needed on the bend as vehicles enter the village from Kilverstone, there have been several near misses – **Clerk to contact Highways**
  - The amount of empty bottles left by the bottle bank – **Cllr Graham to put a reminder in the Parish Magazine.**
5. **To receive the reports from the District & County Councillors:**  
None.
6. **To receive Clerk's report:**  
The Clerk updated the Council on:
7. **To receive and consider updates on the following projects and initiatives:**
  - 7.1. **Playing Field Noticeboard** - the donation from Paul Rackham Limited has been received.

**7.2. Installation of a defibrillator** – Following the recent unsuccessful application to British Heart Foundation for a funded defibrillator, it was agreed that the Council will work with the Village Hall to purchase a defibrillator. **Clerk will look at prices for a defibrillator and will continue to look for any available funding.**

**7.3. Creating a book swap at the Village Hall – Clerk to order the shed.**

**8. To consider potential improvements to the playing field area:**

To consider establishing a “Working Group”. It was agreed to hold a meeting at the Playing Field on 2<sup>nd</sup> June from 2.00 pm for residents to attend and give their views on how this area can be improved for all to enjoy.

**9. To discuss villagers using the playing field for walking dogs:**

Following lengthy discussions, it was agreed that this item would be discussed at part of the playing field meeting on 2<sup>nd</sup> June as above.

**10. To discuss the signage displayed at the playing field concerning “no dogs”:**

It was agreed that the signs were not appropriately worded and not condoned by the Parish Council. However, this was due to frustration caused by the previously purchased signs being ripped down. The Council agreed to display new signs asking politely dog walkers not to take their dogs onto the playing field. This will be reviewed as part of the meeting at the Playing Field on 2<sup>nd</sup> June.

**11. To receive an update on the remedial work following the recommendations of the ROSPA Inspection of the play equipment:**

Cllr Sharpe has undertaken some to the work.

**12. To receive an update on the use of the pink chalk spray to make dog mess around the village:**

This has not been used yet. Cllr Graham to give a can of paint to Cllr Gilks.

**13. To receive an update on the recent damage to the village hall steps and agree a course of action:**

Councillors inspected the damage caused by a vehicle, the cost of repairs have been estimated at £200.00 Councillors voted unanimously to accept this estimate and make the necessary repairs.

**14. To discuss the parking of vehicles on the pavement on The Street:**

**Cllr Graham** will put a piece in the Parish Newsletter asking residents not to park on the pavement to park on the road.

**15. PLANNING:**

**15.1. To Comment on any Current planning applications:**

None

**15.2. To receive an update on any previous planning applications:**

None.

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**16. FINANCE**

**16.1. Approval of payments to be made**

**Payments (C)** Unanimously approved

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
D/D	Npower	Electricity – March	267.24	12.73	
Online	Sara Campbell	Salary & Expenses 1/4/24 – 30/4/24	231.30		
Online	ClearScape	Grass Cutting 1672, 1657, 1632	585.00		
		<b>TOTAL £</b>	<b>1,083.54</b>	<b>12.73</b>	

**Receipts (B)**

Date	Account	Received From	Amount
4/4/24	Unity	Breckland Council Precept	5,294.50
24/4/24	Unity	Breckland Council Recycling	78.13
		<b>TOTAL £</b>	<b>5,372.63</b>

**Responsible Finance Officer's Report:**

Details	CR	DR	
Cash Book Balances Brought Forward <b>Community Account</b>	1,550.50		
<b>Unity Account</b>	1,664.73		
<b>TOTAL A</b>	<b>3,215.23</b>		
Receipts this month (Community Account & Unity Account )(listed above): <b>B</b>	5,372.63		
Payments this month (Unity & Community) (listed above): <b>C</b>		1,083.54	
Cash Book Balance Carried Forward (=A+B-C-D) <b>Community &amp; Unity Account Balances</b>			<b>7,504.32</b>
<b>Premium Account Balance £2,286.36</b>			<b>2,286.36</b>
<b>Less Reserves (inc. Earmarked)</b>			<b>4,587.37</b>

Details	CR	DR	
<b>TOTAL FUNDS AVAILABLE TO SPEND</b>			<b>5,203.31</b>

**17. To receive an update on correspondence received:**

None.

**18. To receive items for the next Agenda:** Re-consider reducing the meeting schedule to bi-monthly meetings

**19. To agree the proposed time and date of the next parish council meeting:**

The next meeting of the Council will be held on Tuesday 21 May 2024 at 7.30 pm

Meeting Closed at 20:51 pm

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