

# BRIDGHAM PARISH COUNCIL

**MINUTES** of the Parish Council Meeting held on Monday 18 September 2023 commencing 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

**Councillors Present:** Cllr P Graham (Chair), Cllr D Gilks, Cllr R Wright & Cllr J Youngs

**In attendance:** Sara Campbell (Locum Clerk) and 3 members of the public

1. **To consider accepting apologies for absence:**  
Apologies for absence were received from Cllr G Sharpe.
2. **To approve the minutes of the Parish Council Meeting held on 10 July 2023**  
The minutes of the Parish Council Meeting held on 10 July 2023 (pages 1-4 of 4) previously circulated to all members, were unanimously agreed and signed by the chair.
3. **To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:**  
None
4. **To receive questions or comments from the parishioners:**  
Members of the public raised:
  - The 30 mph sign opposite the pumping station is hidden by the hedge. **Cllr Wright will investigate**
  - Asked who is responsible for the footpath from The Street joining Risley Close to Back Road? **Clerk will investigate**
  - The Breckland Council bottle bank has been left so that it is not accessible.
  - Problems with dog fouling. **Clerk to investigate luminous spray paint.**
5. **To receive the reports from the District & County Councillors:**  
None.
6. **To receive Clerk's report:**  
The Clerk brought the following issues to the attention of the Council:
  - An email from the Football Club regarding having a defibrillator in the parish. **Council response: The Village Hall are working on this.**
7. **To receive and consider updates on the following projects and initiatives:**
  - 7.1. **Playing Field Noticeboard** - Cllr Wright to liaise with sponsor.
  - 7.2. **Other Village Hall Projects** - No further reports of the electricity

shorting. No other projects at the moment.

**7.3. Re-development of Timber Hill Corner (memorial to the late Queen)**

Due to the quotes received being in the region of £2,000 to shingle. It was agreed to postpone this and consider when setting the budget for next year. Cllr Wright will ask for a quote from one of his contacts.

**8. To discuss the removal of the signs regarding dogs on the playing field:**

The Parish Council had not authorised the removal of the "No Dogs" signs. The Council agreed that the Football Club should reinstate the signs, Cllr Graham will put an article in the newsletter regarding dogs on the playing field, asking for suggestions and in the future the Council may consider creating a dog walk around the field.

**9. To review the recent ROSPA Inspection of the play equipment and agree any remedial actions:**

The bolt covers have been purchased and now need to be installed. Councillors to review the report for any further considerations.

**10. To consider and approve whole council training:**

It was agreed it is cheaper for Councillors to attend individual training courses. Clerk to book Cllr Youngs & Cllr Gilks on the Induction Training for Councillors on 11<sup>th</sup> & 18<sup>th</sup> October 2023 7 – 9 pm. Future alternative dates to be emailed to Cllr Sharpe and Cllr Wright.

**11. To receive an update on the Barclays Bank Mandate and Unity Bank Mandate for change of signatories**

The Clerk and Cllr Wright have access to Unity Bank now, Barclays require a letter from the Council signed by Cllr Graham and Cllr Wright, **Clerk will write the letter.**

**12. Planning Issues:**

**12.1. To Comment on any Current planning applications:**

None

**12.2. To receive an update on any previous planning applications:**

**3PL/2023/0081/VAR**

**Location:** Camp Farm NR16 2RL

APPLICATION HAS BEEN WITHDRAWN.

**13. FINANCE**

**13.1. Approval of payments to be made**

**Payments (C)**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
	Aunty Clara's China	Adjustment as overpaid	-42.30		
14/6/23	ICO	Data Protection	35.00		
30/6/23	Unity Bank	Quarterly Charge	18.00		
D/D	Npower	Electricity - July	137.84	6.56	
D/D	Npower	Electricity - August	136.13	6.48	
Online	ClearScape	Mowing & Strimming Invoices 1009, 1023, 1046,1049,1071,	975.00		
Online	Bridgham & Roudham Village Hall	Room Hire	140.00		
		<b>TOTAL £</b>	<b>1,399.67</b>	<b>13.04</b>	

Unanimously approved.

### 13.2. Receipts (B)

Date	Account	Received From	Amount
	Unity	Breckland DC - Recycling	85.53
		<b>TOTAL £</b>	<b>85.53</b>

### 13.3. Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balances Brought Forward			
<b>Community Account</b>	1,824.47		
<b>Unity Account</b>	2,388.01		
<b>TOTAL A</b>	<b>4,212.48</b>		
Receipts this month (Community Account & Unity Account ) (listed above): <b>B</b>	85.53		
Payments this month (Unity & Community) (listed above): <b>C</b>		1,399.67	
Cash Book Balance Carried Forward (=A+B-C-D)			
<b>Community &amp; Unity Account Balances</b>			<b>2,898.34</b>
<b>Premium Account Balance £2,286.36</b>			<b>2,286.36</b>
<b>Less Reserves (inc. Earmarked)</b>			<b>4,587.37</b>
<b>TOTAL FUNDS AVAILABLE TO SPEND</b>			<b>597.33</b>

**14. To receive an update on correspondence received:**

None.

**15. To receive items for the next Agenda:**

Any little projects the Council can undertake. Please submit any further items for discussion at the next meeting to the Clerk.

**16. To agree the proposed time and date of the next parish council meeting:**

The next meeting of the Council will be held on Monday 16<sup>th</sup> October 2023 at 7.30 pm.

Meeting Closed at 20:34 pm

DRAFT