

BRIDGHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Tuesday 20 January 2026 commencing 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

Councillors Present: Cllr P Graham (Chair), Cllr D Gilks and Cllr R Wright

Also in attendance: Sara Campbell & 0 members of the public

1. **To consider accepting apologies for absence:**
None.
2. **To approve the minutes of the Parish Council Meeting held on 18 November 2025**
The minutes of the Parish Council Meeting held on 18 November 2025 (pages 1-3 of 3) previously circulated to all members, were unanimously agreed and signed by the chair.
3. **To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:**
None
4. **To receive questions or comments from the parishioners:**
None.
5. **To co-opt to the current vacancies for two Councillors:**
6. **To receive the reports from the District & County Councillors:**
None.
7. **To receive Clerk's report:**
The Clerk updated the Council on the following:
 - Parish Partnership Grant no application was submitted.
8. **To consider potential improvements to the playing field area:**
 - 8.1. **To receive an update on the positioning of the new swings at the playing field.**
Nothing to update, will be investigate further once the council are in a position to install a trim trail.
 - 8.2. **To consider the quotation for a Trim Trail for the playing field area:**
Clerk is still looking for suitable funding/match funding. **Clerk to continue to investigate.**
9. **To receive an update on the .gov.uk email address and domain name**
This is set up and the new email address is clerk@bridghampc.gov.uk

10. **To receive an update on the progress of upgrading the website to use the proposed council owned .gov.uk domain, name making it more accessible**

Clerk will arrange to have the necessary amendments made to make the website more accessible using the council's own domain.

11. **To consider the grass cutting contract for the 2026 season:**

It was agreed to reduce the number of cuts to 12 per year.

March – 1 cut

April – 2 cuts

May – 2 cuts

June – 2 cuts

July – 2 cuts

August – 1 cut

September – 1 cut

October – 1 cut

Clerk to ask for a price to cut by the noticeboard in front of the park gate and for the triangle in the village around the village sign.

12. **To receive an update on the repairs to the store cupboard at the village hall:**

No update

13. **To receive an update on the repair of the damage to the village hall steps:**

No update

14. **PLANNING:**

- 14.1. **To Comment on any Current planning applications:**

None

- 14.2. **To receive an update on any previous planning applications:**

None.

15. **FINANCE**

- 15.1. **Approval of payments to be made**

Payments (C) Unanimously approved

PAY Date	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
	Unity Bank	Charges November	6.00	
	Unity Bank	Charges December	6.00	
	Npower	November 2025	75.41	3.59
	Npower	December 2025	83.90	4.00
	Sara Campbell	Salary December	175.90	
	Sara Campbell	Salary & Expenses January	230.19	
	HMRC	PAYE (Month 8 & 9)	91.00	
	TT Jones	Streetlight Maintenance (April – December)	215.41	35.90

PAY Date	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
	Unity Bank	Charges November	6.00	
	TT Jones	Streetlight Maintenance January – March	72.00	12.00
		TOTAL	955.81	55.49

15.2 Receipts (B)

Date	Account	Received From	Amount
	Premium	Interest	32.78
		TOTAL £	32.78

15.3 Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balances Brought Forward Community Account & Unity Account TOTAL A	5,143.01		
Receipts this month (Community Account & Unity Account) (listed above): B	0.00		
Payments this month (Unity & Community) (listed above): C		955.81	
Cash Book Balance Carried Forward (=A+B-C-D) Community & Unity Account Balances			4,187.20
Business Premium Account Balance Receipts (listed above) B	32.78		5,280.11
Less Reserves (inc. Earmarked) - £3,240.50 Action Play Swings			(1,344.67)
TOTAL FUNDS AVAILABLE TO SPEND			8,122.64

15.2. To agree and approve the 2026/27 Budget:

Following discussions Councillors unanimously approved the expenditure budget of £11,287.50 a decrease of £222.00 and receipts budgeted to be £83.00.

15.3. To approve the 2025/26 Precept:

Councillors unanimously approved the 2026/27 Precept of £ 11,204.50 a Band D property charge will be £86.72.

16. To receive items for the next Agenda:

Please have any requests to the Clerk 1 week before the meeting date.

17. To agree the proposed time and date of the next parish council meeting:

The next Parish Council meeting will be held on **Tuesday 17 March 2026** at **7.30 pm**.

Meeting Closed at 20:40 pm

DRAFT