

BRIDGHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Monday 23rd March 2026 commencing 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

Councillors Present: Cllr P Graham (Chair), Cllr D Gilks and Cllr R Wright

Also in attendance: Sara Campbell & 0 members of the public

1. **To consider accepting apologies for absence:**
None.
2. **To approve the minutes of the Parish Council Meeting held on 20 January 2026**
The minutes of the Parish Council Meeting held on 20 January 2026 (pages 1-3 of 3) previously circulated to all members, were unanimously agreed and signed by the chair.
3. **To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:**
None
4. **To receive questions or comments from the parishioners:**
A member of the public raised concern regarding the parking of cars on the side of The Street. **Response: PG will add to the newsletter requesting residents park sensibly.**
5. **To co-opt to the current vacancies for two Councillors:**
6. **To receive the reports from the District & County Councillors:**
None.
7. **To receive Clerk's report:**
Nothing to update
8. **To receive an update on funding opportunities:**
9. **To consider compliance with Assertion 10 of the Annual Governance Statements:**
 - 9.1. **To approve the IT Policy**
Unanimously approved.
10. **To consider the price given by Clearscape to cut the area outside the playing field gate by the noticeboard and around the village sign:**
Clearscape will charge an additional £10.00 inc VAT per cut for the additional areas. Unanimously agreed.

- 11. To consider potential improvements to the playing field area:**
- 11.1. To receive an update from Bridgham United Football Club and clearance of the playing field:**
Ask them to leave the dugouts, goal posts and the litter bin, consider repositioning the bin at the entrance to the playing field – **Clerk to speak to Breckland Council re rubbish collection.**
- 11.2. To consider the enquiry to rent the playing field for childrens' football and adult training:**
In principle agree, **Clerk to find out more information.**
- 11.3. To consider the quotation for a Trim Trail for the playing field area:**
Clerk is still looking for suitable funding/match funding. **Clerk to approach District Councillor.**
- 11.4. To consider installing a "basket" swing:**
Councillors discussed that an accessible roundabout would be better. Clerk to investigate funding.

- 12. To consider an email from Breckland Council regarding the transfer of land in Bridgham under the Community Asset Transfer programme:**
Councillors unanimously agreed not to take on the land offered by Breckland District Council.

13. Insurance

13.1. To review the Insurance Schedule

Insurance Schedule	Amount	Consideration
Buildings (Village Hall)	£298,000	Consider increase
Contents	£18,510	
Street Furniture Bus Shelter Benches x 3 Streetlights	£24,000	
Play Area	£48,000	

- 13.2. To consider the quotes for annual insurance received:**
Clear Insurance current insurer renewal cost £908.69
Clerk to renew with Clear Insurance unless an appropriate cheaper alternative quote is received.

- 14. To receive an update on the repairs to the store cupboard at the village hall:**
No update

- 15. To receive an update on the repair of the damage to the village hall steps:**
No update

16. PLANNING:

- 16.1. To Comment on any Current planning applications:**
None
- 16.2. To receive an update on any previous planning applications:**
None.

16.3. To consider if the Council wish to respond as a statutory consultee to the Local List specifying the requirements for planning applications:

No

17. FINANCE

17.1. Approval of payments to be made

Payments (C) Unanimously approved

PAY Date	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
	Unity Bank	Charges January	6.00	
	Unity Bank	Charges February	7.00	
	Npower	January 2026	80.68	3.84
	Npower	February 2026	64.50	3.07
	Sara Campbell	Salary February	175.90	
	Sara Campbell	Salary & Expenses March	208.80	
	HMRC	PAYE (Month 8 & 9)	249.36	
	Clearscape	Invoice	195.00	
		TOTAL	987.24	6.91

15.2 Receipts (B)

Date	Account	Received From	Amount
		TOTAL £	0.00

15.3 Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balances Brought Forward Community Account & Unity Account TOTAL A	4,187.20		
Receipts this month (Community Account & Unity Account) (listed above): B	0.00		
Payments this month (Unity & Community) (listed above): C		987.24	
Cash Book Balance Carried Forward (=A+B-C-D) Community & Unity Account Balances			3,199.96
Business Premium Account Balance Receipts (listed above) B	32.78		5,280.11

Details	CR	DR	
Less Reserves (inc. Earmarked)			
- £3,240.50 Action Play Swings			(1,344.67)
TOTAL FUNDS AVAILABLE TO SPEND			7,135.40

18. To receive items for the next Agenda:

EICR safety check at the Village Hall

19. To agree the proposed time and date of the next parish council meeting:

The next Parish Council meeting will be held on **Tuesday 19 May 2026** at **7.30 pm.**

Meeting Closed at 20:47 pm

DRAFT