

BRIDGHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Wednesday 26 April 2023 at 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

Councillors Present: Cllr P Graham (Chair), Cllr A Yorke, Cllr G Sharpe

In attendance: Sara Campbell (Locum Clerk) and 1 member of the public

- 1. To consider accepting apologies for absence:**
Apologies for absence were received and approved from Cllr R Wright
- 2. To approve the minutes of the Parish Council Meeting held on 29 March 2023**
The minutes of the Parish Council Meeting held on 29 March 2023 (pages 1-4 of 4) previously circulated to all members, were unanimously agreed and signed by the chair.
- 3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:**
None.
- 4. To receive questions or comments from the parishioners:**
None
- 5. To receive the reports from the District & County Councillors:**
No reports.
- 6. To receive Clerk's report:**
 - Nothing to update
- 7. To receive and consider updates on the following projects and initiatives:**
 - 7.1. Playing Field Noticeboard** - Cllr Wright has contacted the sponsor who is OK with sponsorship.
 - 7.2. Other Village Hall Projects**
 - 7.2.1. To consider and approve the cost of the 5 yearly EICR at the Village Hall** - The Clerk has received no response from the two electricians contacted for a quote but still neither have responded. It has been reported that when the kettle and oven on together it trips the electric – **Clerk to chase.**
 - 7.3. Re-development of Timber Hill Corner (memorial to the late Queen)**
No update – waiting for the precept to be paid. Cllr Sharpe had contacted another builder but they are not interested.
 - 7.4. To consider plans / contributions for the Coronation:**

- Everything in place for the celebrations

8. To consider the Parish Council Website

8.1. The recent correspondence with Norfolk ALC regarding the increase in charges or

8.2. The costs involved with moving to a Wix website

Norfolk ALC have increased their annual charge for hosting the website by 100% to £70.00 there is significant work to update the site.

An alternative is to use the free Wix website, Steve Jackman will provide a site for Bridgham which will just require the Clerk to add the files. The one off cost for this is £135.00.

Councillors voted unanimously to move to a Wix website.

9. To receive an update on the he Barclays Bank Mandate and Unity Bank Mandate for change of signatories

Waiting for Barclays to update the mandate. Cllr Graham provided the forms for Cllr Wright and Clerk to sign for the Unity Account.

10. Planning Issues:

10.1. To consider any planning applications received:

None

10.2. To receive an update on any previous planning applications:

None

11. FINANCE

11.1. Approval of payments to be made

Payments (C)

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
D/D	Npower	Electricity - March	120.63	5.74	
Online	Paul Garwood	Village Hall Steps	55.20	9.20	
Online	Unity	Service Charge	18.00		
Online	ClearScape	Mowing & Strimming Invoice 1421 & 1429	390.00		
Online	Primrose Graham	Newsletter Printing	36.90	4.95	
Online	NPTS	Locum Clerk	346.60		
		TOTAL £	967.33	19.89	

Unanimously approved.

tel: 01953 861138

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Signed

Chair

Receipts (B)

Date	Account	Received From	Amount
11/4/23	Unity	Breckland Lodge (Precept)	4,887.00
TOTAL £			4,887.00

Cash in Bank

Details	CR	DR	
Cash Book Balances Brought Forward			
Community Account	2,285.90		
Unity Account	88.31		
TOTAL A	2,374.21		
Receipts this month (Community Account & Unity Account) (listed above): B	4,887.00		
Payments this month (Unity & Community) (listed above): C		967.33	
Cash Book Balance Carried Forward (=A+B-C-D)			
Community & Unity Account Balances			6,293.88
Premium Account Balance £2,286.36			2,286.36
Less Reserves (inc. Earmarked)			4,587.37
TOTAL CASH IN BANK			3,992.87

12. **To receive an update on the 2021/22 Internal Audit and AGAR:**
Cllr Arber is still working passing previous papers to the Clerk.
13. **To receive an update on correspondence received:**
Email from Roudham Parish Clerk regarding a possible meeting in May regarding the proposed digester at Camp Farm.
14. **To receive items for the next Agenda:**
Please submit any items for discussion at the next meeting to the Clerk.
15. **To agree the proposed time and date of the next parish council meeting:**

The next meeting of the Council is the Annual Parish Council Meeting which needs to be held within 14 days of the new Councillors taking seat which will be between 9th -23rd May. However, Cllr Wright is away for May therefore the council will not be quorate to hold this meeting.

The Annual Parish Council meeting will be held at the earliest opportunity.

This was the last meeting for Cllr Yorke who has not stood for re-election, Cllr Graham thanked him for the contribution he has made to the Parish Council.

Meeting Closed at 20:15

DRAFT