

BRIDGHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Thursday 25 June 2026 commencing 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

Councillors Present: Cllr P Graham (Chair), Cllr D Gilks and Cllr R Wright

Also in attendance: Sara Campbell & 0 members of the public

1. To consider accepting apologies for absence:

None.

2. To approve the minutes of the Parish Council Meeting held on 19 May 2026

The minutes of the Parish Council Meeting held on 29 May 2026 (pages 1-3 of 3) previously circulated to all members, were unanimously agreed and signed by the chair.

3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:

None

4. To receive questions or comments from the parishioners:

None

5. FINANCE

5.1. Approval of payments to be made

Payments (C) Unanimously approved

PAY Date	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
	Unity Bank	Charges May	7.00	
	Sara Campbell	Salary & Expenses June	257.59	
	HMRC	PAYE	83.46	
	Clearscape	Invoices 1127	203.33	
	Robin Goreham	Internal Audit	75.00	
		TOTAL	626.38	

16.2 Receipts (B)

Date	Account	Received From	Amount
TOTAL £			0.00

16.3 Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balances Brought Forward Community Account & Unity Account TOTAL A	7,770.63		
Receipts this month (Community Account & Unity Account) (listed above): B	0.00		
Payments this month (Unity & Community) (listed above): C		626.38	
Cash Book Balance Carried Forward (=A+B-C-D) Community & Unity Account Balances			7,144.25
Business Premium Account Balance Receipts (listed above) B	32.78		5,280.11
Less Reserves (inc. Earmarked) - £3,240.50 Action Play Swings			(1,344.67)
TOTAL FUNDS AVAILABLE TO SPEND			11,079.69

5.4. To consider the Internal Auditor's report for year ending 31 March 2026:

The Clerk read the report to the Council, it was unanimously agreed to accept the report.

5.5. To agree the accounts for year ending 31 March 2026:

Unanimously agreed.

5.6. To consider whether to exempt from an external audit and if so to authorise the Clerk and Chairman to sign the form:

Based on an income of £13,594 and expenditure of £12,625 the council qualify to certify themselves exempt. Councillors agreed unanimously to certify the Council exempt. Cllr Graham and the Clerk signed the Certificate of Exemption page 3 of 6 of the AGAR.

5.7. To approve and sign Section 1 – Annual Governance Statements 2025/26

The Clerk read the Governance Statements 1-10 in Section 1 – Page 5 of 6 of the AGAR, the Council responded YES to each statement and confirmed the statement relating to the Council being a Sole Managing Trustee was not applicable. The Clerk and the Chair duly signed the statement.

5.8. To approve and sign Section 2 – Accounting Statements 2025/26

The Clerk read and explained the figures in the Accounting Statements 2025/26 in Section 2 – Page 6 of 6 of the AGAR – The Chair signed to approve the Accounting Statements

6. To receive items for the next Agenda:

Quotes for EICR.

7. To agree the proposed time and date of the next parish council meeting:

The next Parish Council meeting will be held on **Tuesday 28 July 2026** at **7.30 pm**.

Meeting Closed at 20:10 pm

DRAFT