

BRIDGHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Tuesday 23 September 2025 commencing 7.30 pm at Bridgham & Roudham David O'Neale Memorial Village Hall.

Councillors Present: Cllr P Graham (Chair), Cllr D Gilks and Cllr R Wright

Also in attendance: Sara Campbell & 0 members of the public

1. **To consider accepting apologies for absence:**
None.
2. **To approve the minutes of the Parish Council Meeting held on 15 July 2025**
The minutes of the Parish Council Meeting held on 15 July 2025 (pages 1-3 of 3) previously circulated to all members, were unanimously agreed and signed by the chair.
3. **To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests:**
None
4. **To receive questions or comments from the parishioners:**
None.
5. **To receive the reports from the District & County Councillors:**
District Cllr W Nunn
None.
6. **To receive Clerk's report:**
The Clerk updated the Council on the following:
 - An email received from Bridgham United Football Club informing the council that it will not be continuing next season.
 - An email update on the Highways Ranger Service.
 - An email regarding Npower charging structure
7. **To consider potential improvements to the playing field area:**
 - 7.1. **To receive an update on the positioning of the new swings at the playing field.**
Following the last meeting Cllr Gilks was asked to monitor the usage of the swings during the school summer holidays – Cllr Gilks reported that the swings receive minimal usage. Regarding the re positioning of the swings **Clerk** was asked to arrange a meeting with the homeowner.

7.2. To consider the quotation for a Trim Trail for the playing field area:
 Clerk is still looking for suitable funding/match funding. **Clerk to continue to investigate.**

8. To consider the removal of a holly bush at the playing field:
 The Clerk has received two quotations for the removal of the holly bush, Councillors unanimously agreed to accept the quotation from Anglian Tree Solutions Ltd. **Clerk to arrange for work to be undertaken.**

9. To receive an update on the repairs to the store cupboard at the village hall:
 No update

10. To receive an update on the repair of the damage to the village hall steps:
 No update

11. PLANNING:

11.1. To Comment on any Current planning applications:

None

11.2. To receive an update on any previous planning applications:

None.

12. FINANCE

12.1. Approval of payments to be made

Payments (C) Unanimously approved

PAY Date	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
31/7/2025	Unity Bank	Charges June	6.00	
31/08/2025	Sara Campbell	Salary & Expenses August	199.58	
31/08/2025	HMRC	PAYE	45.80	
31/08/2025	Clear Scape	2186, 2210	390.00	65.00
31/08/2025	Unity Bank	Charges July	6.00	
23/09/2025	Sara Campbell	Salary & Expenses Sept	200.20	
23/09/2025	HMRC	PAYE	49.80	
23/09/2025	Clear Scape	2273, 2251	390.00	65.00
23/09/2025	NPower	January – July 2025	283.00	
23/9/2025	Npower	August 2025	45.21	
		TOTAL	1,615.59	

12.2 Receipts (B)

Date	Account	Received From	Amount
25/7/2025	Unity	Breckland District Council	32.46

Date	Account	Received From	Amount
TOTAL £			32.46

12.3 Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balances Brought Forward			
Community Account	1,550.50		
Unity Account	827.93		
TOTAL A	2,378.43		
Receipts this month (Community Account & Unity Account) (listed above): B	32.46		
Payments this month (Unity & Community) (listed above): C		1,615.59	
Cash Book Balance Carried Forward (=A+B-C-D)			
Community & Unity Account Balances			795.30
Business Premium Account Balance Receipts (listed above) B	16.61		5,247.33
Less Reserves (inc. Earmarked) - £3,240.50 Action Play Swings			1,344.67
TOTAL FUNDS AVAILABLE TO SPEND			4,697.96

13. To receive items for the next Agenda:

Please have any requests to the Clerk 1 week before the meeting date.

14. To agree the proposed time and date of the next parish council meeting:

The next Parish Council meeting will be held on **Tuesday 18 November 2025** at **7.30 pm**.

Meeting Closed at 20:52 pm